

VEHICLE SHIPPING PREPARATION GUIDE

- 1. Do not fill up the tank. Maximum ¼ tank is allowed for Ro/Ro shipments and 1/8 tank for container shipments*
- 2. Remove your license plate from the vehicle.*
- 3. Remove all loose items and personal effects from the vehicle except for the car jack and one spare tire.*
- 4. Provide one set of keys for the ignition, trunk door, gas tank or any other locking compartments. U.S. Customs will inspect all locked compartments of your vehicle.*
- 5. We recommend removing any high value stereos from the vehicle since they are not covered if stolen.*
- 6. If you leave your Anti-theft Alarm System in your vehicle make sure the system is disengaged prior to pick up / delivery.*
- 7. Vehicle must be free of oil and fluid leaks.*
- 8. Written operational instructions must be provided for vehicles requiring special handling when starting the engine. The instructions should be taped to the dashboard visible to the warehouse staff / stevedores.*
- 9. Special arrangements must be made for non-operable vehicles. Notify us at the time of booking.*
- 10. Steering and brakes must be operational.*